

# APPLICATION FOR BUILDING PERMIT AND PLAN EXAMINATION

Leslie Township  
4279 Oak Street – Box 577  
Leslie, MI 49251  
517-589-8201 fax 517-589-0010

Authority:	PA 230 of 1972, as amended.	Leslie Township will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, or political beliefs.
Completion:	Mandatory to obtain permit.	
Penalty:	Application must be completed and signed or permit will not be issued.	

NOTE: SEPARATE APPLICATIONS MUST BE MADE FOR PLUMBING, MECHANICAL AND ELECTRICAL PERMITS

\*\*\* **A \$60 application fee must be submitted with this application** \*\*\*

<b>I. OWNER OR LESSEE</b>		<b>EMAIL:</b>			
NAME		DAYTIME PHONE			
ADDRESS	CITY	STATE	ZIP		
<b>II. LOCATION OF BUILDING</b>					
ADDRESS					
BETWEEN	Road	AND	Road		
<b>TAX ID #</b>					
<b>A. ARCHITECT OR ENGINEER</b>		<b>EMAIL</b>			
NAME		TELEPHONE NUMBER			
ADDRESS	CITY	STATE	ZIP		
LICENSE NUMBER		EXPIRATION DATE			
<b>B. CONTRACTOR</b>		<b>EMAIL:</b>			
NAME		TELEPHONE NUMBER			
ADDRESS	CITY	STATE	ZIP		
BUILDERS LICENSE NUMBER		EXPIRATION DATE			
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION					
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION					
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION					
<b>III. TYPE OF IMPROVEMENT AND PLAN REVIEW</b>					
<input type="checkbox"/> NEW BUILDING	<input type="checkbox"/> ALTERATION	<input type="checkbox"/> DEMOLITION	<input type="checkbox"/> MANUFACTURED HOME		
<input type="checkbox"/> ADDITION	<input type="checkbox"/> REPAIR	<input type="checkbox"/> FOUNDATION ONLY	<input type="checkbox"/> RELOCATION		
<b>A. REVIEW(S) TO BE PERFORMED</b>					
<input type="checkbox"/> BUILDING	<input type="checkbox"/> ELECTRICAL	<input type="checkbox"/> MECHANICAL	<input type="checkbox"/> PLUMBING	<input type="checkbox"/> FOUNDATION	<input type="checkbox"/> LP TANK

<b>IV. PROPOSED USE OF BUILDING</b>				
IF NONRESIDENTIAL – DESCRIBE IN DETAIL PROPOSED USE OF BUILDING, E.G. FOOD PROCESSING PLANT, MACHINE SHOP, LAUNDRY BUILDING AT HOSPITAL, ELEMENTARY SCHOOL, SECONDARY SCHOOL, COLLEGE, PAROCHIAL SCHOOL, PARKING GARAGE FOR DEPARTMENT STORE, RENTAL OFFICE BUILDING, OFFICE BUILDING AT INDUSTRIAL PLANT. IF USE OF EXISTING BUILDING BEING CHANGED, ENTER PROPOSED USE.				
<b>V. ESTIMATED VALUE OF PROPOSED CONSTRUCTION:</b>				
<b>VI. SELECT CHARACTERISTICS OF BUILDING</b>				
<b>A. PRINCIPAL TYPE OF FRAME</b>				
<input type="checkbox"/> MASONRY, WALL BEARING <input type="checkbox"/> WOOD FRAME <input type="checkbox"/> STRUCTURAL STEEL <input type="checkbox"/> REINFORCED CONCRETE <input type="checkbox"/> OTHER				
<b>B. FOUNDATION TYPE</b>				
<input type="checkbox"/> POURED <input type="checkbox"/> BLOCK <input type="checkbox"/> WOOD <input type="checkbox"/> CRAWL SPACE <input type="checkbox"/> OTHER				
<b>C. PRINCIPAL TYPE OF HEATING FUEL</b>				
<input type="checkbox"/> GAS <input type="checkbox"/> OIL <input type="checkbox"/> ELECTRICITY <input type="checkbox"/> COAL <input type="checkbox"/> OTHER				
<b>D. TYPE OF SEWAGE DISPOSAL</b>				
<input type="checkbox"/> PUBLIC OR PRIVATE COMPANY <input type="checkbox"/> SEPTIC SYSTEM				
<b>E. TYPE OF WATER SUPPLY</b>				
<input type="checkbox"/> PUBLIC OR PRIVATE COMPANY <input type="checkbox"/> PRIVATE WELL OR CISTERN				
<b>F. TYPE OF MECHANICAL</b>				
WILL THERE BE AIR CONDITIONING? <input type="checkbox"/> YES <input type="checkbox"/> NO      WILL THERE BE FIRE SUPPRESSION? <input type="checkbox"/> YES <input type="checkbox"/> NO				
<b>G. DIMENSIONS / DATA</b>				
NUMBER OF STORIES _____		FLOOR AREA: <u>EXISTING</u> <u>ALTERATIONS</u> <u>NEW</u> Basement 1 <sup>st</sup> & 2 <sup>nd</sup> Floor 3 <sup>rd</sup> Floor TOTAL AREA:		
TOTAL LAND AREA (ACRES) _____				
<b>H. NUMBER OF OFF STREET PARKING SPACES</b>				
ENCLOSED _____		OUTDOORS _____		
<b>VII. APPLICANT INFORMATION</b>				
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND MUST PROVIDE THE FOLLOWING INFORMATION. <b>* ANY STRUCTURAL OR SIZE CHANGES DEVIATING FROM ORIGINAL PLAN REVIEW WILL REQUIRE PRIOR APPROVAL*</b>				
NAME _____		PHONE _____		
ADDRESS _____		CITY _____	STATE _____	ZIP _____
EMAIL _____				
SIGNATURE OF APPLICANT _____				DATE _____

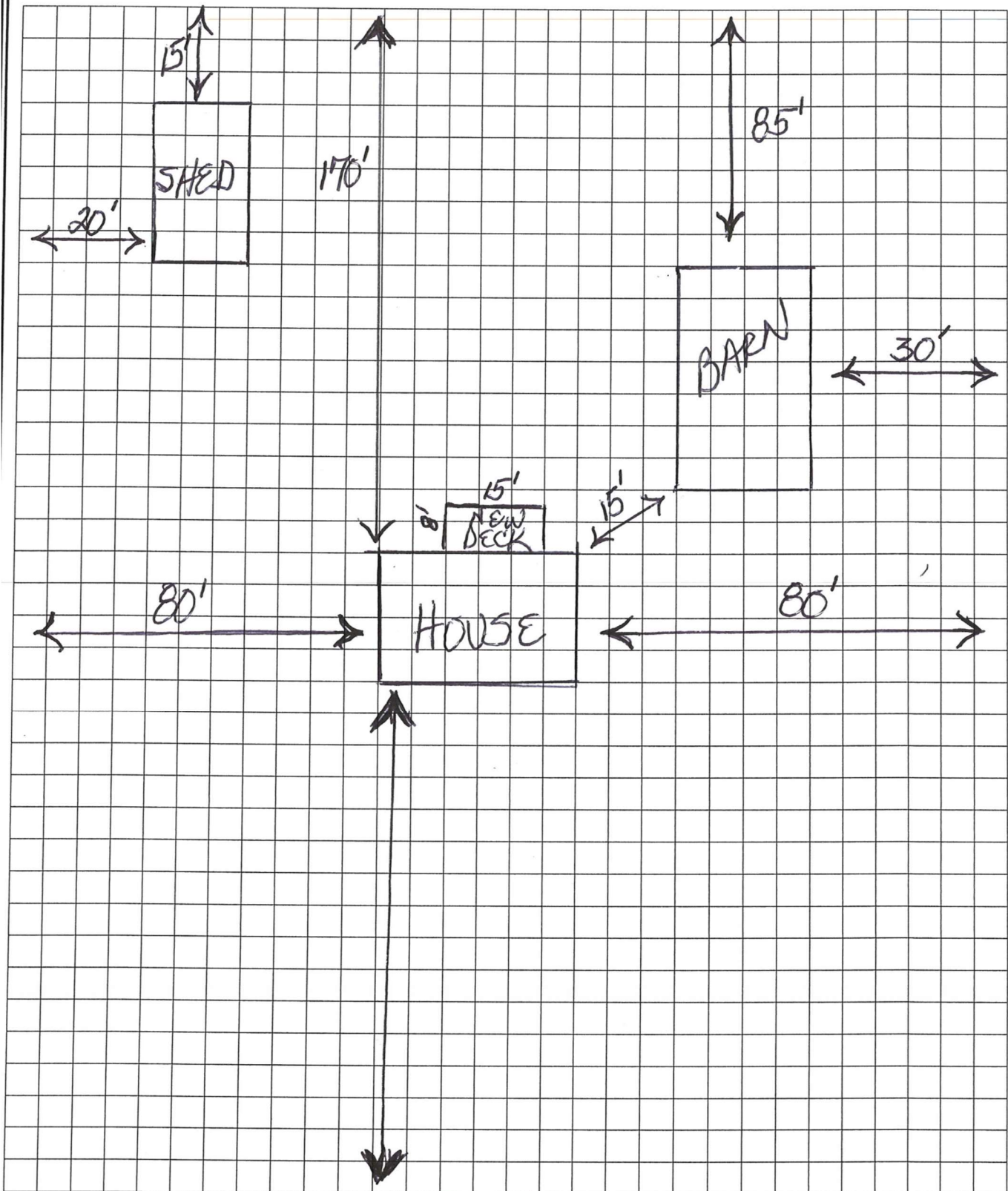
## VIII. SITE PLAN – FOR APPLICANT USE

A full-page sheet of white graph paper featuring a uniform grid of thin black horizontal and vertical lines. The grid covers the entire area of the page, creating a series of small squares suitable for drawing or technical work.

**INDICATE DIRECTION OF NORTH POINT:**

VIII. SITE PLAN – FOR APPLICANT USE

N



INDICATE DIRECTION OF NORTH POINT:

ROAD

SAMPLE SITE PLAN

## Township of Leslie

4279 Oak – Box 577  
Leslie Michigan 49251  
517-589-8201 (fax 517-589-0010)

## BUILDING PERMIT APPLICATION

Date Issued: \_\_\_\_\_

Parcel # 33-14-14- \_\_\_\_\_

**COMPLETE ALL APPLICABLE SECTIONS: INCOMPLETE APPLICATIONS WILL BE RETURNED**

Residential	Commercial	Industrial	SIZE	FEE	TOTAL	Office Use
Dwelling, Commercial, Industrial - \$400 or 30 cents per square foot - whichever is greater - 5 inspections						Zoning _____
Addition - \$350.00 or 15 cents per square foot - whichever is greater - 4 inspections						Soil Erosion _____
Alteration - 3 inspections						Driveway _____
Garage, Pole Barn, Accessory Buildings - 3 Inspections						Well _____
Attached Garage (at time of house construction)-2 inspections						Septic _____
Ground Mount Solar, Egress Window - 2 inspections						Property Staked _____
Deck, Re-roof, In Ground Pool - 2 inspections						Proof/Ownership _____
Roof Mount Solar - 1 inspection						2 Prints/Specs _____
Miscellaneous – Additional – Re-inspection - Investigation						
Demolition						
Total						

Property Owner \_\_\_\_\_ Phone Number \_\_\_\_\_

Exact Location of Work Site \_\_\_\_\_ Nearest Crossroad \_\_\_\_\_

Contractor's Name (Please Print) \_\_\_\_\_ Business Name \_\_\_\_\_

Contractor's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Contractor's Telephone Number \_\_\_\_\_ Fax Number \_\_\_\_\_

License Number \_\_\_\_\_ Expiration Date \_\_\_\_\_

Contractor's Signature \_\_\_\_\_ Email \_\_\_\_\_

SECTION 23A of the State Construction Code Act of 1972, Act No.230 of the Public Acts of 1972, being section 125.1523a of the Michigan Compiled Laws prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of sections 23A are subject to civil fines.

**HOMEOWNERS AFFIDAVIT:** I hereby certify the work described on this permit shall be completed by me, in my single, family dwelling in which I am living or about to occupy. All work shall be done in accordance with the MIBC or MIRBC Code and will not be enclosed, covered or used until it has been inspected and approved by the building inspector.

All inspections must be completed before a final occupancy permit is issued and owner is allowed to move in.

**An occupancy permit is required in order to obtain homestead tax exemption status.**

HOMEOWNER'S SIGNATURE \_\_\_\_\_ Email \_\_\_\_\_

PLEASE NOTE: You may be building within the vicinity of farmland or a farm operation. Generally accepted agricultural and management practices which may generate noise, dust, odors, and other associated conditions may be used and are protected by the Michigan Right to Farm Act.

NOTE: Permit void after one (1) year from date of issuance.

**FOR INSPECTIONS TELEPHONE BILL MYERS: 517-910-3370**

# LESLIE TOWNSHIP SCHEDULE OF FEES

**\*\* PENALTY FOR STARTING WORK WITHOUT A PERMIT IS A \$300.00 FINE \*\***

## BUILDING

### **Application Fee (non-refundable) - \$60**

Dwelling, Commercial & Industrial \$400 or .30 cents a square foot, whichever is greater - 5 inspections  
Addition \$350 or .25 cents a square foot, whichever is greater - 4 inspections  
Alteration \$260 - 3 inspections  
Attached garage at time Building Permit for Dwelling is pulled \$150 - 2 inspections  
Garage, Pole Barn, Accessory Buildings \$260 - 3 inspections  
Re-roof, Egress Window, Ground Mount Solar \$200 - 2 inspections  
Deck, In Ground Swimming Pool \$200 - 2 inspections  
Roof Mount Solar \$140 - 1 inspection  
Miscellaneous, Additional, Re-inspection, Investigation \$140 - 1 inspection  
Commercial / Utility - \$10,000 (non-refundable) PLUS minimum of \$10,000 escrow  
Demolition N/C

## ELECTRICAL

New Single-Family Dwelling, Mfg./Modular Home \$265 - 3 inspections  
Alteration, Addition, In Ground Pool \$205 - 2 inspections  
Pole Barn, Garage, Accessory Buildings, Ground Mount Solar \$205 - 2 inspections  
Up Grade Service, Generator, Roof Mount Solar, Underground \$145 - 1 inspection  
Miscellaneous, Additional, Re-inspection, Investigation \$145 - 1 inspection  
**Ground & Roof Mount Solar Project - \$60 Application Fee**

## PLUMBING

New Single-Family Dwelling \$265 - 3 inspections  
Manufactured Home, Modular \$205 - 2 inspections  
Alteration, Addition \$205 - 2 inspections  
Underground, Investigation \$145 - 1 Inspection  
Miscellaneous, Additional, Re-inspection \$145 - 1 inspection

## MECHANICAL

New Single-Family Dwelling \$265 - 3 inspections  
Manufactured Home, Modular \$145 - 1 inspections  
Alteration, Addition, Geothermal \$205 - 2 inspections  
Fireplace (Built-in) \$205 - 2 inspections  
Wood Burning Appliance \$145 - 1 inspection  
Furnace, Air Conditioner, Water Heater \$145 - 1 inspection  
LP Storage Tank, Generator \$145 - 1 inspection  
Miscellaneous, Additional, Re-inspection, Investigation \$145 - 1 inspection

## ZONING

Zoning Amendment \$550  
Special Use Application \$550  
Solar or Wind Special Use Permit - \$10,000 (non-refundable) PLUS \$15,000 Escrow  
Cellular Tower Special Use Permit - \$10,000 (non-refundable) PLUS \$15,000 Escrow  
Appeals to the Board of Appeals \$450  
Construction Board of Appeals \$300  
Zoning Inspection \$35

## LAND DIVISION

Land Division Review - \$100 base plus \$25 for each new parcel over one.  
Land Adjustment - \$100

## MOBILE HOME PARKS

Permit Fees - \$1000  
Compliance Bond - \$200,000

## SUBDIVISIONS

Plat Fee - \$250

Effective May 15, 2022